

# Using **voice notes** to boost your revision



## **Voice notes are not:**

Recordings you can simply play in the background without paying attention to.



## **Voice notes are:**

A technique that can help you revise on the go.



## **Voice notes should:**

Provide you with clear audio summaries of different topics.

## Six Top Tips

- 1.** Do a short test recording first. You don't want to record for 10 minutes only to find your microphone isn't working!
- 2.** Find somewhere quiet to record, and speak as clearly as possible. This will make the information in your voice notes easier to focus on when you listen back.
- 3.** Plan what you will say in advance. This will help you to include everything you need to. The act of writing a script for each topic will also boost your memory retention.
- 4.** When you save your recordings, give them a clear name so that you can easily find them later on.
- 5.** Avoid listening to your notes while you're actively focussing on something else. For example, if you try to play your voice notes in the background while reading through other notes, you won't be able to focus on both pieces of information.
- 6.** Try to only cover one topic per recording. This will mean that you won't have to search through a very long recording to find one particular topic when you listen back.

