

July 2023

Course Mapping Guide

Secondary Digital Skills


About CENTURY

CENTURY is a learning platform that uses artificial intelligence to personalise learning for every learner. Our team of experienced teachers have created all of our content for English, maths and science from years 3 to 11, as well as functional skills content for post-16 learners. All courses are aligned to the national curriculum and national standards.

- ✓ Learning materials and questions for primary, secondary and post-16 learners
- ✓ Tailored to each learner's skills and knowledge
- ✓ Powered by the world's leading adaptive learning platform
- ✓ Web-based learning for tablets, laptops and desktops




How does **CENTURY** work?




Diagnostics

Learners begin by completing diagnostics that quickly identify knowledge gaps and misconceptions, and help CENTURY recommend the best learning materials for each individual learner.




Recommended Path

This constantly adapting personalised pathway contains micro-lessons designed to address gaps in knowledge, provide stretch and challenge and promote long-term memory retention.




Leadership Dashboard

Senior and middle leaders get an overview of performance and engagement on a subject, class and learner level.




Achievements

Learners get rewarded with badges and streaks for completing micro-lessons or using CENTURY over a certain period of time to increase their motivation and engagement.




Automated Marking

Teachers can view data in real time, to help you quickly identify which learners require additional support or further stretch.



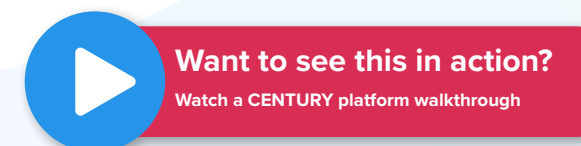
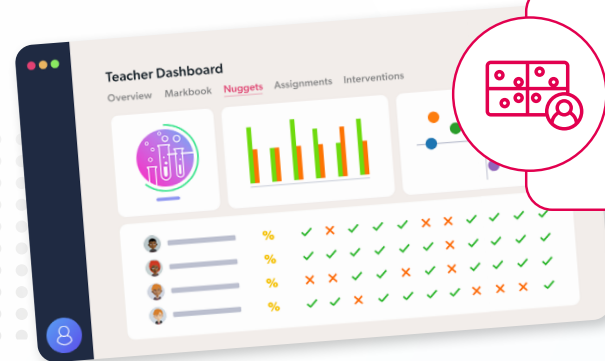
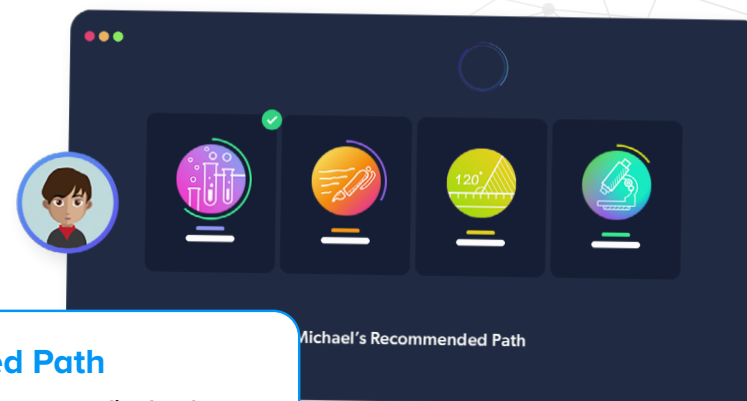
Teacher Dashboard

Use the markbook to monitor individual learners and whole-class trends with a range of dashboards.



Learner Dashboard & Guardian Portal

Learners can identify their strengths and areas for improvement. Parents and guardians can monitor their learner's progress, completed work, and see work set.



Course List

Secondary Digital Skills

This course explore the key skills that learners will need for life and study, covering using devices and handling information, creating and editing, communicating, and being safe and responsible online.

→ Secondary Digital Skills

Diagnostics 8 Strands 6 Nuggets 78

[View Course Content](#)



Course Content

Secondary Digital Skills



Diagnostics 8 Strands 6 Nuggets 78

This course was adapted from the Essential Digital Skills qualification to be suitable for secondary students.

Strands

A strand is a sequence of nuggets grouped by theme or topic, forming a high-level organisation of content within a course.

Strand	No. of nuggets
Diagnostics	8
Using Devices & Handling Information	24
Creating & Editing	10
Spreadsheets	12
Communicating	8
Being Safe & Responsible Online	17

Strand	Code	Nugget Name
Diagnostics	DS0.13	Diagnostic: Using Devices I
	DS0.14	Diagnostic: Handling Information I
	DS0.15	Diagnostic: Using Devices II
	DS0.16	Diagnostic: Handling Information II
	DS0.17	Diagnostic: Creating & Editing
	DS0.18	Diagnostic: Spreadsheets
	DS0.19	Diagnostic: Communicating
	DS0.20	Diagnostic: Being Safe & Responsible Online
Using Devices & Handling Information	DS1.01	Devices
	DS1.02	Hardware and Software
	DS1.03	Operating Systems
	DS1.04	Applications
	DS1.05	Applications: Locating and Installing
	DS1.06	System Settings
	DS1.07	Wi-Fi Settings
	DS1.08	Accessibility Settings
	DS1.09	World Wide Web
	DS1.10	Web Navigation
	DS1.11	Searching the Web
	DS1.12	Storage
	DS1.14	Managing Information

Strand	Code	Nugget Name
Using Devices & Handling Information	DS1.15	User Errors: Hardware
	DS1.16	User Errors: Software
	DS1.17	Solving Simple Technical Issues
	DS1.18	Updating Software
	DS1.19	Searching Online
	DS1.20	Searching on a Device
	DS1.21	Relevance and Reliability of Online Sources
	DS1.22	Cloud Storage
	DS1.23	Folder Structure and Organisation
	DS1.24	File Sizes
	DS1.25	Common Technical Problems
Creating & Editing	DS2.01	Editing Text
	DS2.02	Formatting Text
	DS2.03	Formatting Graphics
	DS2.04	Capture and Save
	DS2.05	Formatting Tables
	DS2.06	Advanced Text Formatting
	DS2.07	Layout Features
	DS2.08	Layout Conventions
	DS2.09	Edit and Enhance
	DS3.08	Contexts and Audiences

Strand	Code	Nugget Name
Spreadsheets	DS2.10	Spreadsheets: Introduction
	DS2.11	Spreadsheets: Cell References
	DS2.12	Spreadsheets: Entering Data
	DS2.13	Spreadsheets: Simple Formulae
	DS2.14	Spreadsheets: Functions
	DS2.15	Spreadsheets: Filtering and Sorting
	DS2.16	Spreadsheets: Charts 1
	DS2.17	Spreadsheets: Text Formatting
	DS2.18	Spreadsheets: Cell Formatting
	DS2.19	Spreadsheets: Charts 2
	DS2.20	Spreadsheets: Data Formatting
	DS2.21	Spreadsheets: Replicating Formulae
Communicating	DS3.01	Contacts: Phone
	DS3.02	Messages: SMS and Social Media
	DS3.03	Messages: Email
	DS3.04	Video Calls
	DS3.05	Digital Footprint
	DS3.06	Modes of Online Communication
	DS3.07	Modes of Online Communication: Emails
	DS3.10	Managing Privacy Tools and Settings

Strand	Code	Nugget Name
Being Safe & Responsible Online	DS5.07	Keeping Safe Online
	DS5.08	Data Protection Laws
	DS5.09	Cookies
	DS5.10	Protecting Your Data
	DS5.11	Backing Up Your Data
	DS5.12	Malware
	DS5.13	Acting Responsibly Online
	DS5.14	Media Balance and Wellbeing
	DS4.08	Identifying Insecure Sites
	DS3.09	Managing Online Identity
	DS4.01	Online Forms
	DS5.01	Protecting Personal Information
	DS5.02	Storing Personal Information
	DS5.03	Online Risks and Threats
	DS5.04	Securing Mobile Devices
	DS5.05	Reporting Concerns with Online Content
	DS5.06	Physical Stresses of Being Online

Questions?
Email support@century.tech

