

## Finance Manager Maternity Cover (12-14 month fixed term)

Reporting to: Chief Financial Officer  
Location: London office (Fitzrovia) / home hybrid  
Contract: Full-time, 12-14 month fixed-term contract  
Salary: Competitive  
Start date: 1st November 2025  
Closing date: 5pm, Friday 5th September 2025

### Overview

At CENTURY, we use AI, neuroscience and learning science to create the world's most advanced learning technologies. Our tools personalise learning to every student and empower teachers and organisations with rich data insights. We work with leading schools and colleges across the world.

We are looking for an outstanding candidate to provide maternity cover for our Finance Manager for a fixed period of 12 – 14 months starting 1 November 2025.

### Role and Responsibilities (not limited to)

- Production of monthly/annual accounts, working closely with the outsourced accounting team.
- Cashflow forecasting.
- Production of key SaaS metrics and reporting for board meetings
- Reviewing systems and procedures to ensure adequate controls are in place and to ensure financial information is produced in a timely manner.
- Supporting the monthly and annual forecasting/reporting cycle.
- Business partnering with key stakeholders across the business.
- Management of Finance Administrator (FA), including AR & AP process
- Overseeing payroll preparation in conjunction with FA and outsourced payroll team and management of staff benefits
- Management of annual audit process
- Ad-hoc reporting and analysis for CFO

### About you

We're looking for someone who can quickly adapt into a new environment, understand key priorities, and effectively manage all aspects of our financial operations. Your background demonstrates strong capabilities in management accounting, financial planning and budgeting, alongside a commitment to compliance and accuracy. If you're a self-starter with excellent analytical skills and the ability to confidently communicate financial insights, you'll thrive in this fast-paced, impactful role.

You will have all of the following:

- Qualified or Part Qualified accountant (ACCA, will consider CIMA).
- Proven, hands-on experience of management account production.
- Analytical, quick to grasp the fundamentals of a business and have strong communication skills.
- Ability to manage a high-volume workload in a fast-moving and changeable environment.
- Strong Excel/Google sheets skills.
- A proactive attitude and desire to challenge the status quo.

### What we're offering

We're offering a competitive salary, medical insurance, 25 days holiday plus your birthday and three extra days at Christmas off.

### How to apply

To apply for this role, please submit your CV and covering letter to [jessica.ward@century.tech](mailto:jessica.ward@century.tech) prior to 5pm on Friday 5th September 2025. We are aiming to make an offer by the end of September.

*CENTURY Tech is committed to safeguarding and promoting the welfare of children and vulnerable adults and expects all staff to share this commitment. All successful applicants will be requested to undertake an Enhanced Disclosure and Barring Service check and provide two references. Details of our recruitment process can be found on our website: [century.tech/safer-recruitment-policy](https://century.tech/safer-recruitment-policy).*